

## **Assistant Director – Early Childhood Program** Part-Time

The Lakes Church - Waterford, MI

The Lakes Church is passionate about seeing people of all ages and backgrounds come to know Jesus Christ personally, growing in knowledge of the gospel through teaching and discipleship, and then spreading that message throughout our entire community. The role and responsibilities of the Assistant Director, Early Childhood Program, is to collaboratively assist the Children's Pastor in introducing Jesus Christ to children and helping to set a foundation of the gospel in their lives. In this role, you will work to implement the mission of The Lakes Church through ministry activities and programming for children Birth through Kindergarten.

The Lakes provides multiple avenues for families to be involved in the church – Sunday morning, Wednesday evenings, Vacation Bible School, and other special events. As such, any candidate must have strong organizational skills and be able to work on multiple projects at any given time. In addition, building servant teams and using leadership skills to train volunteers with a similar heart and passion is a large part of this role.

Living out your own faith is central to this position. As such, we are looking for someone who is a committed and mature follower of Christ. Also, someone who demonstrates Godly character, a servant's heart, and that has a love for children and families.

This position is anticipated to take approximately 15 hours/week, including on-site responsibilities on Sunday mornings and at least one to two other days/week.

### **Additional Responsibilities**

- Create environments, activities, and programming for each age group that will facilitate learning and encourage the setting of a spiritual foundation.
- Prepare curriculum and provide needed supplies and support to weekend and mid-week services.
- Assist in developing an early childhood ministry culture where children and families can easily connect and grow in their relationship with God and each other. Assist in creating an environment where families want to be and where deep friendships are formed.
- Engage with families, both within our church and within our community.
- Assist in the development and mentoring of a team of Lakes Children ministry partners of differing ages.
- Assist in encouraging and coming along side parents in the process of discipling their children.
- Be reliable, take initiative, be adaptable to change/innovation, and be self-motivated in accomplishing your role.

Email your cover letter and resume to [trevor.geiser@thelakescc.org](mailto:trevor.geiser@thelakescc.org)